



HYPERION BANK

Switch to Service.

*Hyperion Bank makes
switching banks easy.*



Trade in your Bank Checklist

- ✓ Open new account
- ✓ Order new checks, debit card, etc.
- ✓ Change auto deposits/auto debits
- ✓ Set up Bill Pay

Trade in your bank and discover what service really means.

www.HyperionBank.com

Philadelphia • 215.789.4200

Atlanta • 404.381.2110

Subject to bank approval, certain restrictions apply.

NMLS # 1949389

Member
FDIC



HYPERION BANK

To get started, contact Alexandria Brown (215-789-4200 or abrown@hyperionbank.com) in Philadelphia or Joel Higdon (404-381-2119 or jhigdon@hyperionbank.com) in Atlanta. The flexible and tailored banking you deserve is just a few steps away....

1.

Open Hyperion Bank accounts that suit your individual needs: we're here to help.

2.

Ask us for guidance on how and when to stop using old accounts. All of your checks will need to clear; your old account(s) may need to remain open for up to 30 days. You'll want to destroy unused checks, deposit slips, and debit/ATM cards.

3.

Move any automatic incoming and outgoing payments to your new account(s).

Direct deposits We've included a form to give to your employer, payroll service or any other direct deposit sources, such as retirement payments.

For Social Security or other government direct deposits, visit www.ssa.gov/deposit/howtosign.htm.

Automatic payments We've included a form to change all automatic withdrawals and automatic payments. *Ask us about online banking, including bill-pay services.*

4.

Close old accounts. We've included a form to help close accounts and appropriately direct any remaining balance.

5.

Begin enjoying banking the way it used to be. The way it should be. *We bring community banking to you.*

We make switching easy.

Philadelphia • 215.789.4200

199 W. GIRARD AVE.
PHILADELPHIA, PA 19123

Atlanta • 404.381.2110

3525 PIEDMONT RD., BUILDING 5, SUITE 215
ATLANTA, GA 30305



Direct Deposit

Switch
to service.

Instructions:

1. Print a separate copy of this form for each company currently making a Direct Deposit into your account.
2. Complete all of the fields on the form, and remember to use a pen and print the information clearly.
3. Submit this form to your payroll (or other applicable) department. *They may also request a voided check from your new Hyperion Bank account.*

Attention Payroll Department

Company: Date:

Address:

City: State: Zip:

To whom it may concern:

I have moved my banking to Hyperion Bank and request that my automatic deposit be switched to my new account.

My current deposit of \$ (amount) is being made to an account at my previous bank,

Previous Bank:

Please start making these deposits into my new account:*

New Bank: Hyperion Bank
199 W. Girard Ave, Philadelphia, PA 19123

New Account Number:

New Routing Number: 036018969

Effective: Immediately On / /

I authorize your company to initiate credit entries to my account at Hyperion Bank. I understand that this authorization will remain in full force and effect until all parties have received written notification from me of its termination in such time as to afford a reasonable time to act. If you have any questions about this request, please don't hesitate to contact me. Thank you!

Applicant Signature:

Name:

Street Address:

City: State: Zip:

Phone: Day Evening

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Automatic Deductions

Switch
to service.

Instructions:

1. Print a separate copy of this form for each company currently making an automatic deduction from your account.
2. Complete all of the fields on the form, and remember to use a pen and print the information clearly.
3. Submit this form to any companies you want to authorize deductions to your account. They may also request a voided check from your new Hyperion Bank account.

Attention:

Company: Date:

Address:

City: State: Zip:

To whom it may concern:

I have moved my banking to Hyperion Bank and request that my automatic deduction be switched to my new account.

You are currently withdrawing \$ (amount) from an account at my previous bank,

Previous Bank:

Please stop making deductions from that account and begin using:

New Bank: Hyperion Bank
199 W. Girard Ave, Philadelphia, PA 19123

New Account Number:

New Routing Number: 036018969

Effective: Immediately On / /

I authorize your company to initiate credit entries to my account at Hyperion Bank. I understand that this authorization will remain in full force and effect until all parties have received written notification from me of its termination in such time as to afford a reasonable time to act. If you have any questions about this request, please don't hesitate to contact me. Thank you!

Applicant Signature:

Name:

Street Address:

City: State: Zip:

Phone: Day Evening

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Account Closure

Switch
to service.

Instructions:

1. Complete all of the fields on the form, and remember to use a pen and print the information clearly.
2. Submit this form to your previous bank after all your existing account activity has cleared and ongoing deposits, deductions and payments have been switched to Private Bank of Buckhead.

Please close my accounts as described below

Previous bank: Date:

Address:

Effective: Immediately On / /

Account #1:

Please send the balance of this account by:

Name on the Account: Official Check (1)

Account Number: Wire Transfer (2)

Account #2:

Please send the balance of this account by:

Name on the Account: Official Check (1)

Account Number: Wire Transfer (2)

Mailing Instructions for Check:

Name:

Address:

Wire Transfer Instructions:

Beneficiary Bank: Hyperion Bank

Account Number: Routing Number: 036018969

Final Credit:

Name on the Account: Account Number:

Please contact me at this number if you have any questions regarding this request.

Phone: Day Evening

Applicant Signature:

Applicant Signature:

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